

SALEM'S HAUNTED BARN 2010

Contact information

Salem's Haunted Barn

5411 Hackman Rd

Capac, MI 48014

Office phone: 810-751-3220 email: salemshauntedbarn@gmail.com

We will be accepting these applications August 1st through September 1st

Call for interview; turn in application, completely filled out, on that day.

Actor Training days are September 10th at 5pm, September 11th at 1pm or 6pm, and September 12th at 5pm. Set-up which date and Time you can attend at your interview.

There is a mandatory run thru for everyone on September 17th or 18th, times will be distributed at Actor Training Days

Please circle the days you are available to work on the last sheet of this application, you will receive a copy at the end of your interview.

Time In/Out Process for actors

Beginning of the night

1. You will need to clock in at the ticket booth.
2. Someone will clock you in and then give you the time ticket and then they will tell if you are working in the barn or field.
3. Then you go to that manager and they will tell your spot.
4. Then go to the costume department to get the costume for you spot and leave your ticket with them.

End of the night

5. Return your costumes to the costume department.
6. The costume department will review your costumes for any fixes.
7. Then they will return your time ticket.
8. Take your time ticket back to the ticket booth to get clocked out.

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Name

Full Name: _____ Date: _____
Last *First* *M.I.*

General Rules (please initial all rules)

- _____ 1) Need to clock in/out (or you will not get paid for that night)
- _____ 2) No running thru or around the maze area (YOU WILL BE SENT HOME)
- _____ 3) No leaving the event and returning
- _____ 4) No alcohol or drugs allowed on property
- _____ 5) Do not arrive under the influence of drugs or alcohol
- _____ 6) No smoking in the maze area (barn or field)
- _____ 7) Food will not be supplied (bring your own food/drink)
- _____ 8) Clean food/drinks up in your area
- _____ 9) Need to clean up after your self (inside and outside)
- _____ 10) Clock in is from 5:30-6pm, clock in between these times or you will be late
- _____ 11) Need to be in place with make up and costumes at 7:30 pm (or see late policy)
- _____ 12) Need to get in place when a customer drives in (no complaining)
- _____ 13) Cell phones off during operating hours, unless on break
- _____ 14) Do not start dating, fraternizing, or Public Displays of Affection
- _____ 15) All costumes and props must be returned how received, you will be held responsible for these items
- _____ 16) No changing spots without permission
- _____ 17) If riding or going through barn/field, you cannot say peoples names, it ruins the scare for others
- _____ 18) You are expected to work the days you provide
- _____ 19)

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Barn Rules

- _____ 20) When the lights are off, you need to be in character and in your area
- _____ 21) Do not leave your spot until lights on, or manager dismissal
- _____ 22) No yelling (or talking) between customers are in the maze "lights off"
- _____ 23) No one is allowed to leave their areas at the end of the night until managers give permission
- _____ 24) If you break something personally, you are responsible of telling a manager, so it can be fixed

Field Rules

- _____ 30) No riding the hay wagon (unless scaring, and only for a short time)
- _____ 31) Actors do not group together
- _____ 32) Can not jump on the wagon unless properly trained
- _____ 33) No Smoking
- _____ 34) Drinks only allowed in field, clean up after yourself

POLICIES

- _____ 1) 1st time Late with no call, you will be deducted $\frac{1}{4}$ pay for that night for the first time
- _____ 2) 2nd time Late with no call, you will be deducted $\frac{1}{2}$ pay for that night for the second time
- _____ 3) 3rd time Late with no call, you're fired
- _____ 4) 1st No Show and no Call, you will be deducted $\frac{1}{2}$ pay for the next or previous day worked
- _____ 5) 2nd No Show and No Call, you're fired
- _____ 6) 1st time breaking a rule, it will be written in your personal notes
- _____ 7) 2nd time breaking a rule, it will be written in your personal notes and will effect your pay
- _____ 8) 3rd time breaking a rule, it will be written in your notes, and it may result in your dismissal of employment

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WORKER'S RELEASE OF LIABILITY AND DAMAGE WAIVER

I, _____, will participate in the Salem's Haunted Barn from the acceptance of my employment until November 6th, 2010. My volunteer duties consist of attending actor training and safety meetings, acting in appropriate areas, monitoring guests for safety violations, and at times escorting guests to the appropriate exit. I understand that I must work the days I provide as available unless the proper action is taken to not work any given night. As an event volunteer, I understand that Management must be notified of all incidents relating to guest problems, equipment failure, and safety violations

As a volunteer, I understand that my actions, both good and bad, are viewed by the public and directly affiliate me with Salem's Haunted Barn and their sponsors. I understand that if my actions are deemed inappropriate, my volunteer duties will be cancelled and that I will be removed from the event without warning.

I do not hold Schultz Farm and/or affiliates of this event responsible for damage or loss of property, and/or injury or death to myself while participating in Salem's Haunted Barn. I fully acknowledge the risks of participating in this event and hereby forfeit my right to penalty, lawsuit, and/or legal action against stated parties

Signature _____ Date _____

Parent if under 18 years of age

Signature _____ Date _____

Management _____ Date _____

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Days Opened

Last Name: _____

First Name: _____

Date: _____

Availability (please circle) or (Place X) if you can not work

September-10						
SUN	MON	TUE	WED	THURS	FRI	SAT
			1	2	3	4
5	6 Romeo Parade	7	8	9	10 Actor Training	11 Actor Training
12 Actor Training Richmond Parade	13	14	15	16	17 Run-Thru	18 Run-Thru Emmett Day
19	20	21	22	23	24 Capac Parade 8pm-mid	25 Dryden Parade 8pm-mid
26	27	28	29	30		

October-10						
SUN	MON	TUE	WED	THURS	FRI	SAT
					1 Yale Parade 8pm-mid	2 8pm-mid
3 Caro Parade	4	5	6	7	8 8pm-mid	9 8pm-mid
10	11	12	13	14	15 8pm-mid	16 8pm-mid
17 7pm-10pm	18	19	20	21	22 8pm-mid	23 8pm-mid
24 7pm-10pm	25	26	27	28	29 8pm-mid	30 8pm-mid

November-10						
SUN	MON	TUE	WED	THURS	FRI	SAT
	1 TearDown	2 TearDown	3 TearDown	4 TearDown	5 TearDown	6
7	8	9	10	11	12	13

Employee
Signature: _____

Date: _____

Parent
Signature: _____

Date: _____

Required if under 18

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